

Saint Bernadette Parish

8200 West Denver Avenue
Milwaukee, Wisconsin 53223
(414) 358-4600 www.stbweb.com

August 9, 2017

Dear Crafter,

It's that time again! It may be the middle of summer, but we are already planning for our annual Holiday Craft Fair.

The Holiday Craft Fair will take place on November 11 and 12. We hope you will once again consider joining us and selling your craft items. We have enclosed a registration form and St. Bernadette's "hold harmless" agreement for your convenience. Please fill them out completely, ***including what items you are selling***, and return both to the parish office along with your payment. If you have any questions, please feel free to call us.

We urge you to return your form as soon as possible to ensure a table. Tables will be reserved on a first come, first serve basis.

Thank you,

St. Bernadette Parish
Holiday Craft Fair Committee

August 2017

(3 blocks south of Good Hope, enter off 91st or 76th)

SAINT BERNADETTE PARISH ANNUAL HOLIDAY CRAFT FAIR

8200 West Denver Avenue 414-358-4600

Saturday, November 11th 10:00AM - 7:00PM

Sunday, November 12th 9:00AM - 2:00PM

****Only homemade crafts, ceramics, floral arrangements, woodwork,
and quality gift type items will be accepted at the Craft Show.**

Setup time will be from **6:30PM until 8:30PM on Friday evening** or **7:30AM until 9:45AM on Saturday morning**. Please make sure you are ready with your booth by **9:45AM**. **NO SMOKING** is allowed in the building.

A fee of **\$25.00** will rent one 6-foot table with 2 chairs or a 6-foot space if no table is desired. **Rent 2 or more tables or spaces for a fee of \$20.00 each table or space. The fee covers both days of the event.**

Displays or coat racks must be located in your rented space, not in the aisles against your table. The rented area can be split—card table for ½ and space for ½ which can be used for your display or coat rack. There are limited electrical outlets available on a first come, first serve basis.

RESERVATIONS WILL BE TAKEN ON A FIRST COME, FIRST SERVE BASIS.

PLEASE NOTE: A 6-foot table is the actual size you are renting. Any additional space needed would require renting the table or space on either side of you. In order to be fair to all sellers, we must insist that you stay within your own rented space. *The aisles must be kept clear.*

After unloading your vehicle, please park at the rear of the parking lot to allow convenient parking for customers.

Below is an application for table/space rental. Please tear/cut and return the application with your remittance as soon as possible, **but no later than October 2**. You must also sign and return the Hold Harmless Indemnity Agreement (enclosed). *Your canceled check is your receipt.*

Mail To: St. Bernadette Parish, 8200 West Denver Avenue, Milwaukee, WI 53223
(If you have any questions, please call 414-358-4600 or e-mail stbernadette@archmil.org.)

*****TEAR/CUT*****

NAME _____ PHONE _____

ADDRESS _____

E-MAIL _____

DESCRIPTION OF ITEMS _____

**1 table/space rented
\$25.00
2 or more tables/spaces
rented \$20.00 each**

Number of **TABLES** to be rented _____
and/or

Number of **SPACES (no table)** to be rented _____

Electrical outlet needed? _____ YES _____ NO

Amount Enclosed: \$ _____ Please make your check payable to: **ST. BERNADETTE PARISH**

Signature _____ Date _____

Received
Date _____
Time _____
(Office Use Only)

Hold Harmless Indemnity Agreement

St. Bernadette Parish – Milwaukee, WI Annual Holiday Craft Fair, November 11-12, 2017

THIS FORM MUST BE SIGNED AND RETURNED WITH YOUR CHECK to
St. Bernadette Parish, 8200 W. Denver Ave., Milwaukee, WI 53223
Any alterations to this form may prevent your participation in our event. Thank you.

Activity Participant: _____
(Please PRINT your name above.)

Name of product line* you represent: _____
*(If applicable; for example-Avon, PartyLite, Tastefully Simple, etc.)

The above-named Activity Participant agrees to defend, protect, indemnify, and hold harmless St. Bernadette Parish, Milwaukee, WI, and the Archdiocese of Milwaukee against and from all claims arising from the negligence or fault of the above-named Activity Participant or any of their agents, family members, officers, volunteers, organizational members, helpers, partners, or associates in connection with the above-named Annual Holiday Craft Fair at St. Bernadette Parish on November 11-12, 2017.

Additionally, the above-named Activity Participant agrees to protect, defend, hold harmless, and fully indemnify St. Bernadette Parish and the Archdiocese of Milwaukee for any claim or cause of action whatsoever arising out of the above-mentioned activity which took place during the above-identified date(s) of activity that is brought against the Parish, and/or the Archdiocese of Milwaukee, the above-named Activity Participant, or their employees, agents, partners, family members, and associates, whether such claim arises from the alleged negligence of the Parish, its employees or agents, your negligence, or the negligence of individuals, companies, or their agents who are not a part to this contract.

SIGNED: _____ DATE: _____

Phone: _____ E-mail address: _____